

Swell River Fest Vendor Application Instructions
August 9th, 2020

Applications are due by 4pm on June 1, 2020

Vendors are selected based on product quality, product variety, product appropriateness, and space availability.

The vendor coordinator will contact vendors directly when their application has been approved for the event. Until you are contacted, you are not approved.

Application checklist:

- The Vendor application (page 2 of this document)
- 1-5 photos of items for sale
- An itemized list of all merchandise, limit to one page (you will be only allowed to sell what is on your list. We reserve the right to inspect any and all items brought onto the park to be sold and to refuse the sale of items.)
- A money order or cashier's check payable to "City of Green River" (save your receipt until you have been accepted as a vendor, your check will be returned if you are not accepted as a vendor)
- Proof of Liability insurance is required; the city must be listed as secondary insured. (If you do not currently carry this insurance it may be obtained after being accepted as a vendor but you must provide a certificate within two weeks after being accepted.)
- All vendors need to have read and agreed to the 2020 Swell River Fest vendor guidelines (see swellriverfest.com for a copy)
- Food vendors must provide a copy of current food handlers permit
- Check in is at 9:00am Saturday morning. *Both returning and new vendors may set up booths only after check-in.*

Mail applications to:

Swell River Fest
PO Box 620
Green River, Utah 84525

Official Swell River Fest Application

Company Name _____

Contact Name _____

SS# or Tax ID# _____

Address _____

City _____

Phone _____ Phone (cell) _____

Email _____

Website _____

Product/Arts and Craft Vendors: cost of each booth space \$40 (\$50 after July 15)

How many spaces will you need? (max 3) _____ (product/arts&craft only)

Other: cost of each booth space \$40 (\$50 after Aug 15)

How many spaces needed? (max 3) _____

I have read and accept the Vendor Guidelines at swellriverfest.com/vendor_guidelines

Signature _____ Date ____/____/____

*If you have questions/concerns are not addressed at swellriverfest.com/vendorguidelines you may contact Robin with questions at 435-820-0592 or email greenriverutahevents@gmail.com